

**BEAUFORT COUNTY COMMUNITY COLLEGE
CALLED BOARD OF TRUSTEES MEETING
March 30, 2011**

The Board of Trustees held a called meeting on Wednesday, March 30, 2011 at 12:00 p.m. in the boardroom of Building 10. (Three committee meetings were held prior to the Board meeting - Property Committee 11:00 a.m., Finance Committee 11:20 a.m., and Personnel Committee 11:40 a.m.)

BOARD MEMBERS PRESENT

Mitchell St. Clair, Chair
Jack Wallace, Vice Chair
Myrtle P. Carowan
Reverend Dr. Robert B. Cayton
Cynthia Davis
J. Shields Harvey
Henry C. Humphreys, Jr.
Delores Lee
Frank B. Lewis
Cornell McGill
Betty Randolph
Russell A. Smith

BOARD MEMBERS ABSENT

SGA Representative

The following staff were in attendance: Dr. Phillip Price, Dean of Administrative Services and Jennie Singleton recorder. Also in attendance was Ranees S. Holbrook, Legal Counsel, with the law firm of Carter, Archie, Hassell & Holbrook.

PRAYER

Chairman Mitch St. Clair called on Reverend Robert Cayton for prayer.

MISSION STATEMENT/ETHICS AWARENESS

Mr. St. Clair called attention to the Mission Statement of the college. Mr. St. Clair then read the Ethics Awareness and Conflict of Interest Reminder. Reverend Cayton stated that he chooses to not vote on item 5 - contract for the new Allied Health & Nursing Bldg. Reverend Cayton then stated that he will vote on the item with the Beaufort County Board of Commissioners. Hearing no other conflict, Mr. St. Clair continued from the agenda.

For the record, this special meeting was being held in accordance with the Open Meetings Law. The meeting notice was in the local paper, and members had the information 48 hours prior to the meeting. The purpose of the called meeting was to recommend to the county commissioners approval of the contract for the new Allied Health & Nursing Bldg. to the low bidder.

Property Committee

Chairman St. Clair called on Property Committee Chair, Mr. Shields Harvey to provide an update. Mr. Harvey stated that the Property Committee met prior to the called board meeting.

He stated that the bids for the new Allied Health & Nursing building came in below what was previously expected. Mr. Harvey reported that Centurion Construction Company, Inc. was the lowest bidder. Mr. Harvey stated it comes as a recommendation from the Property Committee that the full Board recommend to the county commissioners approval of the contract for the new Allied Health & Nursing Building to Centurion Construction Company, Inc. Chairman St. Clair stated that the recommendation comes as a motion from a standing committee and does not require a second. There was no discussion. The motion passed with a majority vote. Reverend Cayton abstained from voting.

Chairman St. Clair called for a motion to go into closed session pursuant to N.C.G.S. 143-318.11 (a)(1) to prevent the disclosure of information that is privileged or confidential and (a)(3) to consult with the boards attorney, and (a)(6) personnel. Cynthia Davis made the motion with a second from Bo Lewis. The Board voted to go to closed session at 12:16 p.m.

Upon returning to open session at 1:15 p.m., Jack Wallace made the motion that the Board of Trustees honor the request from Dr. McLawhorn to extend his retirement date. Betty Randolph seconded the motion. There was no discussion. The motion passed with a unanimous vote. Having no other items to come before the Board called meeting, Chairman St. Clair called for a motion to adjourn. Upon motion by Reverend Cayton, second by Betty Randolph, and unanimous vote, the meeting adjourned at 1:16 p.m.

Next Board Meeting

The next Board of Trustees meeting will be held Tuesday, April 5, 2011.

Respectfully Submitted,

David McLawhorn
Secretary

Mitchell St. Clair
Chairman

Date